



SCA International Human Resources Current Needs

For More Information, please:

- call us toll-free at **1.877.474.2689**, or
- email Ken Godevenos, President, at ken@scainternational.org

1. **SCA Ministry Centre Directors** – Reporting to the President of SCA, this is an opportunity for an individual who alone or with their spouse will direct a year-round Ministry Centre (MC) that directs and provides approved programs (camp, outreach, clubs, etc.) both on site and in the community (including Aboriginal Reserves), manages the day-to-day business of the MC, pursues income producing rentals, represents the ministry in the area and beyond, develops and works to an annual budget, and oversees the raising of financial support for the MC's work.

Position A: ***SCA Blueberry Ministry Centre in Fort St. John, British Columbia***
(This MC is located about 45 minutes north of Fort St. John, B.C.)

Position B: ***SCA Eagle's Nest Ministry Centre in Rocky Lane, Alberta*** (This MC is located in the triangle of La Crete, High Level, and Fort Vermilion, in northern Alberta.)

2. **SCA Ministry Centre Maintenance Personnel** – Reporting to the Ministry Centre (MC) Director, this is an opportunity for an individual (or couple) that will be responsible for the oversight of the short-term and long-term maintenance of a year-round MC, carrying out or over-seeing the carrying out of all aspects of maintenance and/or capital development projects as agreed to in conjunction with their supervisor. Depending on personal interest, abilities, and opportunities, and subject to all maintenance duties being attended to in a timely fashion, an incumbent in this position will be able to participate or assist in the delivery of MC programs as appropriate and approved.

Position A: ***SCA Blueberry Ministry Centre in Fort St. John, British Columbia***
(This MC is located about 45 minutes north of Fort St. John, B.C.)

Position B: ***SCA Eagle Bay Ministry Centre in Hilbre, Manitoba*** (This MC is located approximately 225 kilometres north of Winnipeg, Manitoba.)

Position C: ***SCA Eagle's Cove Ministry Centre in Thunder Bay, Ontario*** (This MC is located approximately 45 minutes outside of Thunder Bay, Ontario.)

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3. **SCA Ministry Centre Office & Administration Personnel** – Reporting to the Ministry Centre (MC) Director, this is an opportunity for an individual that will be responsible for the oversight of the office, clerical duties and support to the MC Director and the various Program Directors and other personnel throughout the year. This position will interact extensively with Head Office staff with respect to communications, accounts payable and receivable (all centralized), as well as be responsible for the registration process for campers, the rental process for renters, etc. All typical office duties may be included as appropriate to the nature of the ministry. Depending on personal interest, abilities, and opportunities, and subject to all clerical duties being attended to in a timely fashion, an incumbent in this position will be able to participate or assist in the delivery of MC programs as appropriate and approved.

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Position C: ***SCA Eagle's Cove Ministry Centre in Thunder Bay, Ontario*** (This MC is located approximately 45 minutes outside of Thunder Bay, Ontario.)

4. **SCA Ministry Centre Program Personnel – Full-time and Seasonal; Senior and Intermediate Oversight Responsibilities**-- Reporting to the Ministry Centre (MC) Director if a Senior Position, or to the Senior Position if otherwise, this is an opportunity for an individual (or couple) that will be responsible for the oversight of the short-term and long-term program in various areas of ministry such as teaching, crafts, sports, outreach, clubs, hospitality, etc. They will also assist in other areas as required and appropriate from time to time.

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