



## SCA Eagle's Cove Ministry Centre

All program, counseling and service volunteer workers at SCA International locations across Canada must fill out the attached application. As a returning volunteer, please fill out the following information, indicating any changes from your last application submitted:

**Personal Information:**

<b>Name:</b>		<b>Sex: M   F</b>	<b>Age:</b>
<b>Address:</b>		<b>DOB (yyyy/mm/dd)</b> ____/____/____	
<b>Postal Code:</b>	<b>Health Care #</b>		
<b>Home Phone #:</b>		<b>Email:</b>	
<b>Emergency Contact:</b>		<b>Emergency #:</b>	
<b>T-Shirt Size (circle one): S   M   L   XL   XXL</b>			
<b>Name &amp; Denomination of Church:</b>			
<b>Pastor/Elder:</b>		<b>Phone #:</b>	
<b>Youth Pastor/Sponsor:</b>		<b>Phone #:</b>	
<b>Church Attendance (Circle One):   Regular   Occasional   Seldom</b>			

**MEDICAL INFORMATION:**

Are there any changes to your medical situation? \_\_\_\_\_ If so, please advise of the change:

- **List any allergies:** \_\_\_\_\_
- **List any current medication:** \_\_\_\_\_
- **List any additional medical coverage:** \_\_\_\_\_

**When did you last serve at camp?** \_\_\_\_\_ **In what position?** \_\_\_\_\_

**What position/s would you be interested this summer?**

**PERSONAL REFERENCES:**

List three people that will serve as a personal reference (not a family members or high school student) at least one of the people must be your Pastor or someone with spiritual authority over you:

Name & Phone #:	Relationship to you:
	Pastor/Spiritual Authority

**Please answer the following questions, use a separate sheet if necessary:**

1. Describe your spiritual walk since you last served on staff. Would you say that you have grown spiritually, struggled spiritually or stayed at the same level?

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2. Describe any struggles in the areas outlined on the “Lifestyle Expectations” that may have affected your testimony since you last served on staff. How have you dealt with them?

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**I understand that by signing this application I agree to the statement of faith and agree to abide by the camp regulations and to support the camp administration to the glory of the Lord.**

I understand that I am joining SCA International's ministry at SCA Eagle's Cove Ministry Center as a **Volunteer Staff worker** and that I will subject myself to the direction and oversight of the SCA Camp Director in the same manner that would be expected of an employee.

I understand that as a volunteer I receive no wage for my work, but will trust the Lord for the provision of my needs.

I agree to uphold the same standards of conduct and accountability as employees of SCA, and am willing to work diligently to win others to Christ. I am prepared to do this by word of mouth and by consistent Christian living at all times.

**I agree to the following:**

- a) Authorize SCA Eagle's Cove Ministry Centre to speak to any references that I have named;
- b) Will abide by the Code of Conduct & Service Agreement of said location;
- c) (if turning 16 this year or older) Will provide a Police Check and Vulnerable Sector Screening at my own expense or if I have provided a police check to SCA last year, I will complete the Biennial Offence Declaration provided in this application;
- d) Complete the required online training at my own expense (\$15); and
- e) Release SCA International and its employees from any liability due to accident or injury.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This Section to be completed for those under 18 years of Age:*

As legal guardian of the above-mentioned applicant, I hereby authorize SCA International and its staff to obtain emergency medical care for my child, if required. I acknowledge that my child is attending at his/her own risk and release SCA International and its employees from any claims, damages, expenses or actions of any kind resulting from his/her participation.

Parent's Signature (if applicant under 18 yrs): \_\_\_\_\_

Date: \_\_\_\_\_

**Please submit this application with a signed Service Agreement, Police Check & Vulnerable Sector Screening, and a signed Statement of Faith.**

# Returning Staff Application | 2011

## 2011 Camp Dates / Positions

### I can volunteer at:

\_\_\_\_\_ July 1 - Canada Day Celebration

(I would like to help with: \_\_\_children \_\_\_Youth \_\_\_Kitchen \_\_\_security\_\_\_set-up/clean-up \_\_\_other)

\_\_\_\_\_ July 3-8 Play Days

\_\_\_\_\_ July 11-16 Junior Camp #1

\_\_\_\_\_ July 18-23 Junior Camp #2

\_\_\_\_\_ July 25-30 Junior Camp #3

\_\_\_\_\_ July 30-Aug. 1 Family Camp

\_\_\_\_\_ Aug. 3-6 Teen Camp

\_\_\_\_\_ Aug. 8-12 Play Days

### Position(s) I volunteer for:

\_\_\_\_\_ Male Cabin Leader

\_\_\_\_\_ Female Cabin Leader

\_\_\_\_\_ Audio/Video

\_\_\_\_\_ Kitchen

\_\_\_\_\_ Support Crew (includes, but not limited to kitchen, dish crew, cleaning, game/activity set-up & clean-up, sports, maintenance assistance, general support of the program)

\_\_\_\_\_ Speaker

\_\_\_\_\_ Program Director

### Additional activities

\_\_\_\_\_ Archery

\_\_\_\_\_ Crafts

\_\_\_\_\_ Drama

\_\_\_\_\_ Music (chapel, campfire)

\_\_\_\_\_ Skits/storytelling

\_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_ Play an instrument (which one?) \_\_\_\_\_

Application Due: May 15, 2011

\*\*SCA ECMC cannot utilize volunteers who do not submit a completed application form, three reference checks and a current Police Check & Vulnerable Sector Screening. You can provide this separate from your application but it must be received BEFORE you come to the centre (not upon arrival). If you have done a Police Check and Vulnerable Sector Screening in the last year, complete the Biennial Offence Declaration.

**To assist with camp planning, applications need be submitted by the above date\*\***

Staff Leadership training: May 27-28 (GTA), June 17-18 (GTA) & June TBA (@ Eagle's Cove)

It is expected that all program and support staff complete the required online training at their own expense, as well as attend leadership training.

- If you are coming with a church team, we will be making arrangements for the training with your team leader.
- If you are coming as an individual, please contact us by May 15<sup>th</sup> to arrange for you to participate in our Staff Training
- If you cannot attend the scheduled training, please inform us by May 25<sup>th</sup> so we can prepare and train you via other means.

For more information contact:

**SCA Eagle's Cove Ministry Centre**  
**Site 12, Comp 4, RR#14, Thunder Bay, ON, P7B 5E5**  
**Phone: (807) 621-7591**  
E-mail: eaglescoveinfo@scainternational.org

**STATEMENT OF FAITH**

**THE BIBLE AND ITS AUTHORITY**

1. We believe in the Scriptures of the Old and New Testaments as verbally inspired by God and without error in the original writings and that they are the supreme and final authority in faith and conduct.

**THE ETERNAL GODHEAD**

2. We believe in one God eternally existing in three persons: The Father, the Son and the Holy Spirit.

**MAN AND HIS NEED**

3. We believe that man was created in the image of God; that through sin man inherited both spiritual and physical death. Consequently, man is marked by corruption, alienated from God, under His righteous anger and in need of the new birth.

**JESUS CHRIST AND HIS WORK**

4. We believe that Jesus Christ was procreated by the Holy Spirit and born of the Virgin Mary and is true God and true man.
5. We believe that the Lord Jesus Christ, as a representative sacrifice in our place, died for our sins according to the Scriptures, and that all who believe in him are treated as righteous and worthy of salvation on the grounds of his shed blood.
6. We believe in the resurrection of the crucified body of our Lord Jesus Christ, in his ascension into heaven, his present life there for us as High Priest and advocate, and in his personal return.

**SALVATION FOR SINNERS**

7. We believe that, by the grace of God, all who in repentance and faith receive the Lord Jesus Christ, are born again by the Holy Spirit and thereby become children of God. Their salvation is secure. Nevertheless, the believer is commanded to be filled with the Spirit, moment by moment.

**THE FUTURE**

8. We believe in the bodily resurrection of all mankind, the eternal blessing of the saved, and in everlasting death to those that rejected Christ.

I affirm that I am in agreement with this Statement of Faith.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## *CODE OF CONDUCT*

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- ◆ This facility is a “non-smoking” facility.
- ◆ The consumption of alcohol or non-pharmaceutical drugs on Ministry Centre property or during any Ministry Centre activity (including off-property) is prohibited.
- ◆ The use of MP3/ipods, etc. is prohibited in camper accommodations. Their use is limited to the playing of Christian artists during staff breaks or days off.
- ◆ No one may leave the Ministry Centre property while the program is in session, unless prior approval is granted by the Camp Director.
- ◆ All videos and movies shown to campers must be rated “General” or “Family” and be approved by the Camp Director and/or Program Coordinator. Video playing devices are also prohibited in camper accommodations without consent from the Camp Director, and must abide by the rating restriction as noted.
- ◆ Use of cell phones, including texting, should be limited to emergencies or during breaks.
- ◆ There are to be no cabin raids and staff must respect posted “Lights Out” schedules. There are to be no after-hours “liaisons” with other staff members and two staff members of the opposite sex must not be alone together.
- ◆ Destruction or vandalism of Ministry Centre property is unacceptable.
- ◆ The following areas are off-limits unless authorized by a Senior Staff member: kitchen, workshop, office, fenced pastures, horse shelter & riding ring, first aid room, and personal residences. Accommodations for boys are off limits to all girls and vice versa.
- ◆ All money, valuables and personal medications are to be left with the Office Administrator for safe-keeping.
- ◆ Personal visitors are not allowed for staff while the camp is in session.
- ◆ Modest dress is expected – lengthy shorts and loose fitting T-shirts, no tank tops.
- ◆ No inter-personal relationships (boyfriend/girlfriend) are allowed while camp is on
- ◆ All staff is expected to act appropriately and in a manner above reproach, with the opposite gender. This includes but is not limited to abstaining from any sexual relationship outside the limits of the Biblical evangelical definition of marriage (only heterosexual marriage) on or off camp property.

### **Dress Code**

The goal of a dress code is to help create an atmosphere that models Christian principles and values to the campers and parents. Modest clothing does not call attention to oneself. There are to be no extremes in clothing, such as see-through clothing, skimpy bathing suits or clothing that depicts violence or advertises alcohol or tobacco products. Girls are to wear modest bathing suits. Guys must wear shirts at all times.

- ◆ Shorts – no shorter than mid-thigh
- ◆ Tube tops, bare midriffs are not permitted
- ◆ Muscle shirts and the like are not suitable
- ◆ Necklines – no lower than 3 finger widths below collarbone
- ◆ Pants fit properly so under garments are not evident
- ◆ Tops must be long enough to cover waistband of pants/shorts at all times or be tucked in

## *LIFESTYLE EXPECTATIONS*

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In order to exemplify godly characteristics, we must always be mindful of our lifestyle. We are admonished in Scripture to “put to death whatever belongs to your earthly nature” (Col 3:5) and to “be very careful, then, how you live—not as unwise, but as wise, making the most of every opportunity, because the days are evil” (Eph 5:15). Lifestyle is not something that we turn on and off—it is **ongoing choices** that determine our actions, thoughts and speech.

Children watch us carefully to see if we really mean the things that we say. It is for this reason that **SCA Eagle’s Cove Ministry Centre expects their volunteer staff to live a lifestyle consistent with the Camp regulations and Scriptural exhortations**—not just while Camp is in session, but the whole year through. Our credibility is in question if we do not demonstrate maturity and consistency in our everyday life. This lifestyle is demonstrated through the following attitudes:

- ◆ A desire to be Christ-like in attitude and conduct
- ◆ An agreement with SCA International’s Statement of Faith
- ◆ A willingness to follow all policies and guidelines of the Ministry Centre
- ◆ Consistently joining in with the activities of a Bible-believing church
- ◆ A willingness to maintain honest and responsible relationships
- ◆ A willingness to set aside personal freedoms on debatable issues and follow Camp guidelines (e.g. social drinking, etc.)
- ◆ A desire to model respect and godly behaviour to campers at all times
- ◆ A willingness to accept the non-denominational make-up of the Camp, concentrating on the theological issues that unite believers and avoiding divisive or contentious issues.

**SCA Eagle’s Cove Ministry Centre will not accept or condone behaviour that is contrary to the teaching of Scripture.** This would include, but is not limited to the following:

- ◆ Criminal activity
- ◆ Substance abuse
- ◆ The use of pornographic material
- ◆ Theft or vandalism
- ◆ Abusive behaviour
- ◆ Sexual assault or harassment
- ◆ Lying, deceitfulness or breach of trust
- ◆ Sexual relationships outside of marriage
- ◆ Crude or profane language

Violation of the above expectations could necessitate disciplinary action.

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**SCA EAGLE'S COVE MINISTRY CENTRE  
SERVICE AGREEMENT**

AS A VOLUNTEER STAFF MEMBER OF SCA EAGLE'S COVE MINISTRY CENTRE, I AGREE TO THE FOLLOWING CONDITIONS OF SERVICE:

I will function within the bounds of all Ministry Centre Lifestyle Expectations, Code of Conduct and the Scriptural principles represented.

I will maintain high standards of performance in my job as detailed in the staff manual.

I will strive to maintain a "team effort" as I go about performing my duties.

I will govern my personal conduct and set a positive community example as a representative of SCA Eagle's Cove Ministry Centre.

I understand the importance and necessity of contributing to the reputation of SCA Eagle's Cove Ministry Centre and providing excellent role models for those given into our care while on the camp property, in the local community, and the community at large. Therefore, while volunteering for or employed by SCA Eagle's Cove Ministry Centre, I will refrain from the use of alcoholic beverages, non-prescription drugs and tobacco.

I will not leave the Ministry Centre property during a camp session without permission from the Camp Director.

I will not participate in or encourage any racially-motivated comments or actions.

I understand that there may be times when a staff member must be released from employment. When a dismissal occurs to someone other than me, I accept that I may not know the reasons for this action. I accept that any dismissal is in the best interest of the individual and of SCA Eagle's Cove Ministry Centre.

If I encounter a problem with another staff member, I will approach them personally and privately, without any other previous mention of the matter to anyone else, and seek to resolve the problem. If the problem is not resolved, I will then go directly to a senior staff person (Camp Director, Program Director, etc.) to seek help in solving the problem. Only the person involved and the senior staff person will ever be approached. In this way, I will prevent gossip and encourage team spirit and ministry.

I will perform my duties with integrity and respect for the property and people.

**I am in full agreement with the SCA Eagle's Cove Ministry Centre Service Agreement and I have read the Code of Conduct and Lifestyle Expectations**

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_



*SCA Eagle's Cove Ministry Centre Reference Form*

Name of applicant: \_\_\_\_\_  
 Form filled out by: \_\_\_\_\_  
 Phone # (home): \_\_\_\_\_  
 How long have you known the Applicant? \_\_\_\_\_ Relationship? \_\_\_\_\_

SCA International Ministry Centres are committed to providing a safe, fun camp experience through programs that balance spiritual training, skill development, physical activity and fun. Your honest evaluation of the applicant's character and capabilities is greatly appreciated. Please give an explanation where possible.

Character Trait:	Weak	Satisfactory	Good	Excellent
Attitude toward Authority				
Ability to get along/work with others				
Leadership Ability				
Dependability (completes tasks)				
Ability to follow instructions				
Emotional Stability				
Demonstrates good judgment				
Mature relationships with opposite sex				
Cheerfulness				
Communication Skills				

Please circle one of the following: I would  
**Recommend                  Recommend with reservations                  Not recommend**

. Please give explanation for any reservations you may have:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Would this applicant work best in a highly structured or loosely-structured program? Please explain  
 \_\_\_\_\_  
 \_\_\_\_\_

If applicable, is the applicant the kind of person to whom you would entrust the care of a minor child on a 24-hour basis? **YES / NO** If no, please explain:  
 \_\_\_\_\_  
 \_\_\_\_\_

Thank you for assisting us with our staff recruitment. Additional comments can be written on the back of this form. Please return this form in confidence to:

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